

Brunswick Planning Commission
Minutes
July 28, 2003

Commission Members Present: Chair Ed Gladstone, Council Liaison Walt Stull, and Ellis Burruss, Alternate

Mayor & Council Present: None

Staff Present: City P & Z Administrator Rick Stup and County Planning Liaison Carole Larsen

Chairman Gladstone called the meeting to order at 7:00 PM

Election of Officers:

In accordance with Section II of the By-Laws of the Brunswick Planning Commission Mr. Gladstone conducted election of officers for FY 04. The following slate was nominated by Mr. Stull; seconded by Mr. Burruss:

Chair – Ed Gladstone
Vice Chair – Don Krigbaum
Secretary – Connie Koenig

With no further nominations the slate of officers was elected by acclamation.

Minutes

The minutes of June 23, 2003 meeting were reviewed and approved with minor corrections to be made by Staff. (MOTION by Mr. Stull and seconded by Mr. Burruss, unanimously passed.)

Chairman

Mr. Gladstone requested an update on the CAC Bus Trip to tour several development sites. Mr. Stup reported that a memo had been distributed to the Commission and e-mails had been sent. The Field Trip was scheduled for Saturday August 9 from 11:00 AM to 5:30 PM. RSVP requested ASAP to Rick Stup or Dave Dunn. Mr. Stup also distributed the new Fee Schedule and the Ordinances for the Zoning Ordinance and Subdivision Regulations amendments and a package prepared by Barbara Baker from the MCPA Meeting on July 23.

Old Business

Zoning – Site Plans Public Improvement Plans

Galyn Manor – Request for Planning Commission Approval for revision to the Public Improvement Plans to permit Bore and Jack Method for utility construction, located on the west side of MD Rte 464 at Galyn Drive. Zoning Classification: PUD, BR-PUD-01-PZ-RBJ

Staff Presentation and Recommendation

Mr. Stup presented the staff report for a Bore and Jack Plan for utility construction under the stream. He stated that the City Engineer had approved the revisions as a Field Change with the requirement that a Bore and Jack Plan to be submitted for approval.

Mr. Stup answered questions with regard to the plan.

Staff Presentation and Recommendation Cont.

Staff recommended approval with the condition that SCD and County DPW approval of the Plan.

Applicant

None

Public Comment

None

Rebuttal

None

Decision

Mr. Burruss made a motion to approve the request in accordance with Staff Recommendation; Mr. Stull seconded the motion.

VOTE: Yea 3 Nay 0

New Business

Text Amendments - APFO

Text Amendments – APFO Cont.

Adequate Public Facilities Ordinance - Request to amend Section 1.8, D.1. Approval of Subdivisions, Site Plans. BR-APFO Amendment 03-01

Staff Presentation and Recommendation

Mr. Stup presented the Staff Report to amend Residential Subdivision maximum approval to the following:

101-500 units.....5 years
over 501 units.....10 years

Staff recommends approval subject to the City Attorney's comment and that the recommendation be forwarded to the Mayor and Council.

Mr. Stup answered questions with regard to the application and the development process.

Applicant

Mr. Jerry Connelly, Pleasants Development, presented the applicants case and answered Commission questions.

Public Comment

Ms. Karen Tome commented on the proposal and had specific questions with regard to the Proposed Brunswick Crossing Development and general question regarding phasing, Letters of Understanding, the development process and the County APFO, which were addressed at the Commission's request by Messrs. Connelly and Stup.

Rebuttal

None.

Decision

Mr. Stull made a motion to approve the request in accordance with Staff Recommendation and that the recommendation be forwarded to the Mayor and Council; Mr. Burruss seconded the motion.

VOTE: Yea 3 Nay 0

Permits, Fees, Procedures & Specifications

Utility Permit, Fees, Procedures and Specifications

Presentation and Recommendation

Mr. Stup presented the Staff Draft Right-of-Way (Utility) Permit, Proposed Fee, Procedures and Specifications.

Staff recommended approval of the proposal and that the recommendation be forwarded to the Mayor and Council.

Mr. Stup answered Planning Commission questions.

Public Comment

None.

Decision

Mr. Stull made a motion to approve the proposal in accordance with Staff Recommendation and forward that recommendation to the Mayor and Council; Mr. Burruss seconded the motion.

VOTE: Yea 3 Nay 0

Public Comment

None.

Adjournment

The meeting was adjourned at 8:10 PM.

Respectfully submitted,

Ed Gladstone, Chair
Brunswick Planning Commission